



## **Board Member Performance Expectations**

Each Board member of President's Associates affirms the expectations outlined here and strives to perform accordingly. In order to achieve the goals of our President's Associates board the expectations are equitable for all board members.

We clearly articulate these expectations during the recruitment and term renewal process. We accept the candidate as a nominee or appointee only after s/he has agreed to fulfill these expectations. And, by accepting nomination or appointment, the individual confirms that this board service is one of his / her top volunteer and philanthropic commitments.

Specific performance expectations are:

1. Be an active advocate and ambassador for the values, mission and vision of New Mexico State University, NMSU Foundation and the President's Associates Scholar Program.
2. Contribute to the effective operation of the Board – and work with fellow board members and staff to assure that the board functions effectively. This includes – but is not necessarily limited to the following:
  - a. Focus on the good of the Foundation and President's Associates, independent of personal agenda, self-interest, or the influence of others.
  - b. Maintain confidentiality of board, and Foundation work unless authorized otherwise.
  - c. Support board decisions once these are made.
  - d. Participate in appraisal of own performance and the performance of the board.
  - e. Support the President's Associates policies and procedures for conducting business.
3. Attend board meetings, unless there are unforeseen circumstances that prevent your attendance. Prepare for these meetings by reviewing materials and bringing the materials to meetings. Use conversation as a core business practice, asking strategic questions and participating in respectful dialogue.
4. Keep informed about the Foundation and President's Associates, its issues, and its connection to the community through active participation within the Foundation and outreach outside the Foundation.
5. Help promote and secure charitable contributions to the NMSU Foundation. Specifically:
  - a. Identify and cultivate relationships to support President's Associates as donors, volunteers, and advocates.
  - b. Make a financial contribution of at least \$5,000 over 3 years (\$1,500 a year for the first 2 years and \$2,000 in year 3) personally above any employer/corporate contributions.
  - c. Work closely and engage with NMSU in meaningful programs that support our President's Associates students.
  - d. Participate in fund development by taking on various tasks tailored to your comfort level and skill set.

6. As appropriate, use personal and professional contacts and expertise to benefit President's Associates Scholar Program, without compromising ethics or relationships.
7. Inform the Board of President's Associates of any potential conflicts of interest, whether real or perceived, and abide by the decision of the board related to the situation.
8. Agree to step down from board position if unable to fulfill these expectations.

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President, NMSU Foundation

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Member, NMSU President's Associates Board of Directors